

GROUP NAME

Group Ticket Request Form

2025/2026 Season

Performances:

Wednesday-Saturday at 7:30 pm Saturday and Sunday matinees at 3:00 pm *Excludes Preview performances

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Ho! Ho! Ho! the Christmas Show

Little Women, the Musical

Over the Tavern

4000 Miles

I Loved, I Lost, I Ate Spaghetti

Group Rates (Full Price Tickets \$55)

10-20	\$50
21-35	\$45
36-50	\$40

***Side Section discount for groups under 30 (\$40)

- Group Rates are available for parties of 10 or more
- \$100 deposit is due at time of reservation
- Final payment and group count is required two weeks prior to performance date
- All seating requests must be made in writing on this form

LEADER NAME
ADDRESS
CITY/STATE/ZIP CODE
EMAIL ADDRESS
PHONE NUMBER
REQUEST:
SHOW
DATE/TIME
TOTAL NUMBER OF TICKETS
WILL YOU BE NEEDING ANY ACCESSIBLE SEATING?
YES QUANTITY:
□ NO
ADDITIONAL SEATING REQUESTS (ex: Even number of seats per row)
These are not guaranteed, but we will make our best effort to

accommodate your requests.

Group Ticket Policy



- A Group Ticket Request Form and signed copy of this Group Ticket Policy must be received in order to make any new reservation
- Please allow up to 72 hours after your request is submitted for a response from either the Group Sales Coordinator or Box Office staff
- A **\$100 deposit** is required to secure the reservation. Deposit is refundable up to 2 weeks prior to the selected performance date.
- Full payment and final group count is required 2 weeks prior to the performance date.
 Bookings not paid in full within the specified time frame are subject to cancellation and loss of deposit.
- Final payment must be made by credit card (additional fees apply), cash, or in one check. Multiple individual checks will not be accepted for group sales.
- Groups must maintain a count of 10 or more to qualify for the group rate. Groups that drop below a ticket count of 10 will be required to pay the regular ticket prices.
- Group pricing may not be combined with any other offer or discount, but may vary depending on group size and seat selection/availability.
- Group Leaders will receive a seating chart indicating their seats at the time of reservation.
- Group Leaders are responsible for picking up tickets at Will Call at least 30 minutes prior
 to the performance and distributing them to their group. Tickets will not be printed
 ahead of the performance date.
- A Group Leader should be in attendance at the performance but may designate a secondary point of contact who acts as the leader on the day of if they do not plan to attend.
- All communications will be limited to the Group Leader and the Group Sales Coordinator.
- We are unable to exchange or refund individual group tickets.
- All seating requests are to be made in writing on the Group Ticket Request Form.
 Seating requests are not guaranteed, but we will do our best to accommodate them.

PRINT NAME		
SIGNATURE	DATE	