

# Group Ticket Request Form



## 2026/2027 Season

### Performances:

Wednesday-Saturday at 7:30 pm  
Wednesday, Saturday and Sunday 3:00 pm matinees  
*\*Excludes Preview performances*

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GROUP NAME

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LEADER NAME

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ADDRESS

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CITY/STATE/ZIP CODE

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EMAIL ADDRESS

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PHONE NUMBER

### REQUEST:

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SHOW

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DATE/TIME

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TOTAL NUMBER OF TICKETS

WILL YOU BE NEEDING ANY ACCESSIBLE SEATING?

YES      QUANTITY: \_\_\_\_\_

NO

ADDITIONAL SEATING REQUESTS (ex: Even number of seats per row)

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*These are not guaranteed, but we will make our best effort to accommodate your requests.*

- The Nerd
- It's A Wonderful Life: A Live Radio Play
- Social Security
- Marjorie Prime
- Bright Star
- Eisenhower: This Sacred Ground
- Sylvia

### Group Rates (Full Price Tickets \$65)

10-20	\$60
21-35	\$55
36-50	\$50

*\*\*\*Side Section discount for groups under 30 (\$45)*

- Group Rates are available for parties of 10 or more
- \$100 deposit is due at time of reservation
- Final payment and group count is required two weeks prior to performance date
- All seating requests must be made in writing on this form



- A Group Ticket Request Form and signed copy of this Group Ticket Policy must be received in order to make any new reservation
- Please allow up to 72 hours after your request is submitted for a response from either the Group Sales Coordinator or Box Office staff
- A **\$100 deposit** is required to secure the reservation. Deposit is refundable up to 2 weeks prior to the selected performance date.
- Full payment and final group count is required 2 weeks prior to the performance date. Bookings not paid in full within the specified time frame are subject to cancellation and **loss of deposit.**
- Final payment must be made by credit card (additional fees apply), cash, or in one check. Multiple individual checks will not be accepted for group sales.
- Groups must maintain a count of 10 or more to qualify for the group rate. Groups that drop below a ticket count of 10 will be required to pay the regular ticket prices.
- Group pricing may not be combined with any other offer or discount, but may vary depending on group size and seat selection/availability.
- Group Leaders will receive a seating chart indicating their seats at the time of reservation.
- Group Leaders are responsible for picking up tickets at Will Call at least 30 minutes prior to the performance and distributing them to their group. **Tickets will not be printed ahead of the performance date.**
- A Group Leader should be in attendance at the performance but may designate a secondary point of contact who acts as the leader on the day of if they do not plan to attend.
- All communications will be limited to the Group Leader and the Group Sales Coordinator.
- We are unable to exchange or refund individual group tickets.
- All **seating requests are to be made in writing** on the Group Ticket Request Form. Seating requests are not guaranteed, but we will do our best to accommodate them.

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PRINT NAME

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SIGNATURE

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DATE